

CaseView Admin Username (User Role) Help

Certification Periods Lookup Tables System Managers

Large

CaseView Admin Username (User Role) Help

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Medium

CaseView Admin Username (User Role) Help

Certification Periods Lookup Tables System Managers

Logo
 The logo in CaseView Admin should be the same USAO logo used in USA Invoice (TMBS and PMBS), and VSTS.

Small

☰ CaseView Admin Username (User Role) Help

Certification Periods
 Lookup Tables
 System Managers

Extra small

Bootstrap Breakpoints

Size	Device	Browser Width (pixels)	Container Width (pixels)
Large	Desktop	1200 or more	1140
Medium	Desktop	992 to 1200	940
Small	Tablet	768 to 992	720
Extra small	Phone	Less than 768	Browser width minus 30

CaseView Admin

Username (User Role) Help

Certification Periods
Lookup Tables
System Managers

Certification Periods

Standard Periods In a typical year, the timespan for each certification period is approximately 60 days, and the periods start on February 1 and August 1.

	Timespan	Start Date	End Date
First	59 days	February 1	March 31
Second	60 days	August 1	September 30

Help Text
Help text is shown above the table.

Apply Button
The 'Apply' button is disabled until the data in the table is edited. When the button is clicked, the tables checked for overlapping certification periods.

When the table fails validation:

- Show a warning message
- The 'Apply' button will be enabled.

When the table passes validation:

- Show a confirmation message
- The 'Apply' button will be disabled

Not Applied

The certification periods cannot overlap. Please adjust a timespan or start date, and try again.

Success

The certification periods have been updated.

Edit in Place

Selecting an edit in place field will open a small dialog.

Timespan

The number of days are entered as free-text with "direct validation" (only a valid input can be entered in the field). There should be limits on the timespan.

For example:

- Minimum = 10 days
- Maximum = 120 days

Start Date

When a certification period is in progress, the start date cannot be changed.

When the start date is changed:

- A month is selected from a drop-down list.
- The day is entered as free-text with "direct validation." The input must be a number within the range of days for the selected month.

January	= 1 to 31
February	= 1 to 28
March	= 1 to 31
April	= 1 to 30
.	.
.	.

End Date

The end date is calculated based on the timespan, start date, and year (common year or leap year).

- When the start date is in the future or in progress, the end date is calculated for the current calendar year.
- When the start date is in the past, the end date is calculated for the next calendar year.

Timespan (days)

84

x

	Timespan (days)	Start Date	End Date
First	60 days	February 1	April 1
Second	60 days	August 1	September 30

Start Date

February

28

x

	Start Date	End Date
First	February 1	April 1
Second	August 1	September 30

- January
- February
- March
- April
- May
- June
- July
- August
- September
- October
- November
- December

Add New Item Export

Lookup Table Agency (GS_AGENCY) v

Description ▲	Code	Master Code	Status	Edit
Administration for Children and Families	HHAC	HH	Active	
Administration on Aging	HHAA	HH	Active	
Agency for Internal Development	SDAB	SD	Inactive	
Agency for International Development	ZAID	IA	Active	
Agricultural Research Service	AGRS	AG	Active	
Air Force	DEAF	DE	Active	
Alabama/Montgomery	VRAL	VA	Active	
Alabama-Middle	ALM	TF	Active	
Alabama-Northern	ALN	TF	Active	
Alabama-Southern	ALS	TF	Active	
Alaska	AK	TF	Active	
Alaska Railroad	TDAR	TD	Inactive	
Alaska/Anchorage	VRAK	VA	Active	
Alcohol Tax Unit	IRA	IR	Inactive	
Alcohol Tobacco and Firearms	TRAT	TR	Inactive	
Alcohol, Tobacco, Firearms and Explosives	JUAF	JU	Active	

Select Lookup Table

Items in the drop-down list will show the description of the lookup table followed by the code in parenthesis.

Agency (GS_AGENCY) v

- Agency (GS_AGENCY)
- Alternative Dispute Resolution (ADR) Mode (GS_ADR_MODE)
- Appeal Type (GS_APPEAL_TYPE)
- Bond Type (GS_BOND_TYPE)
- Branch (GS_REGION)**
- Cause of Action (GS_CAUSE_ACT)
- Charge Category (GS_CHARGE_CAT)

Bootstrap Typography

- Main Title = < h3 > Semi-bold 24px
- Select Lookup Table = < input-lg > Normal 18px

Sort

- By default, sort by the first column (A to Z) or (Smallest to Largest)
- Do not sort the 'Edit' column

Status Display

Convert single letter values stored the database into words.

- A = Active
- I = Inactive

Delete

Can items be deleted? If so, are there rules for when items can or cannot be deleted?

Table Description	Table Code	Column Headings
Agency	GS_AGENCY	Description Code Master Code Status
Alternative Dispute Resolution (ADR) Mode	GS_ADR_MODE	Description Code
Appeal Type	GS_APPEAL_TYPE	Description Code
Bond Type	GS_BOND_TYPE	Description Code
Branch	GS_REGION	Description Code
Cause of Action	GS_CAUSE_ACT	Description Code Master Code Begin Date End Date Status
Charge Category	GS_CHARGE_CAT	Description Code
Charges	GS_CHARGE_TYPE	Code Description Status
Civil Potential	GS_CIVIL_POTEN	Description Code
Collection Indicator	GS_COLLECT_IND	Description Code
Controlled Substance	GS_CONTROL_TYPE	Description Code
Country of Citizenship	GS_COUNTRY_CIT	Description Code
Court	GS_COURT	Description Code
Criminal Rollup	GS_ROLLUP	Criminal Order Disposition Disposition Reason
Defendant Status	GS_DEFEND_STAT_TYPE	Description Code Status
Disposition	GS_DISP_TYPE	Description Code Type Status
Disposition Reason	GS_DISP_REAS_TYPE	Description Code Type Status
DOJ Division	GS_DOJ_DIVISION	Description Code Status
Domestic Terrorism	GS_DOM_TERR_IND	Description Code Status
Employer Type	GS_EMPLOYER_TYPE	Description Code Status
Event Action	GS_ACTION	Description Code
Event Type	GS_EVENT_TYPE	Description Code Type
Expert Side	GS_EXPERT_SIDE	Description Code
Healthcare Business Type	GS_HCARE_BUSN_TYPE	Description Code Status
Immigration Status	GS_IMMIG_STAT	Description Code
Incarceration	GS_INCAR_TYPE	Description Code Status
Indian Country Responsibility	CV_DISTRICT	Description Code Status
Instrument Type	GS_INST_TYPE	Description Code
Litigating Responsibility	GS_LIT_RESP	Description Code Status
Measure of Controlled Substance	GS_MEASURE	Description Code
National Initiative	CV_NATIONAL_INITIATIVE	Description Code
Occupation	GS_OCCUPATION	Description Code Status
Penalty Provision	GS_PENALTY_PROVISION	Code Description Status
Priority	GS_PRIORITY	Description Code
Program Category	GS_PROG_CAT	Description Code Master Code Status
Race	GS_RACE	Description Code
Relief Liability	GS_RELIEF_LIABILITY	Description Code
Relief Requested	GS_RELIEF_REQUESTED_BY	Description Code
Relief Stage	GS_RELIEF_STAGE	Description Code
Relief Type	GS_RELIEF_TYPE	Description Code
Restitution Recipient	GS_REST_RECIPIENT	Description Code
Restitution Type	GS_REST_TYPE	Description Code
Role	GS_ROLE	Description Code Type Participant Type Disposition Status
Sentence Departure	GS_GUIDE_DEPART	Description Code
Special Condition	GS_SPECIAL_CONDITION	Description Code Status
Special Project	GS_SPEC_PROJ	Description Code Type Status
State Abbreviation	GS_STATE	Description Code
Terminated Reason	GS_TERM_REASON	Description Code
Tribe	GS_TRIBE	Description Code
US Role	GS_US_ROLE	Description Code Type Status
Victim Type	GS_VICTIM_TYPE	Description Code
Victim/Witness Indicator	GS_VICTIM_WIT	Description Code

Column Order

- The first column = Description
- The second column = Code
- The last column = Edit






There are 3 exceptions to the column order:

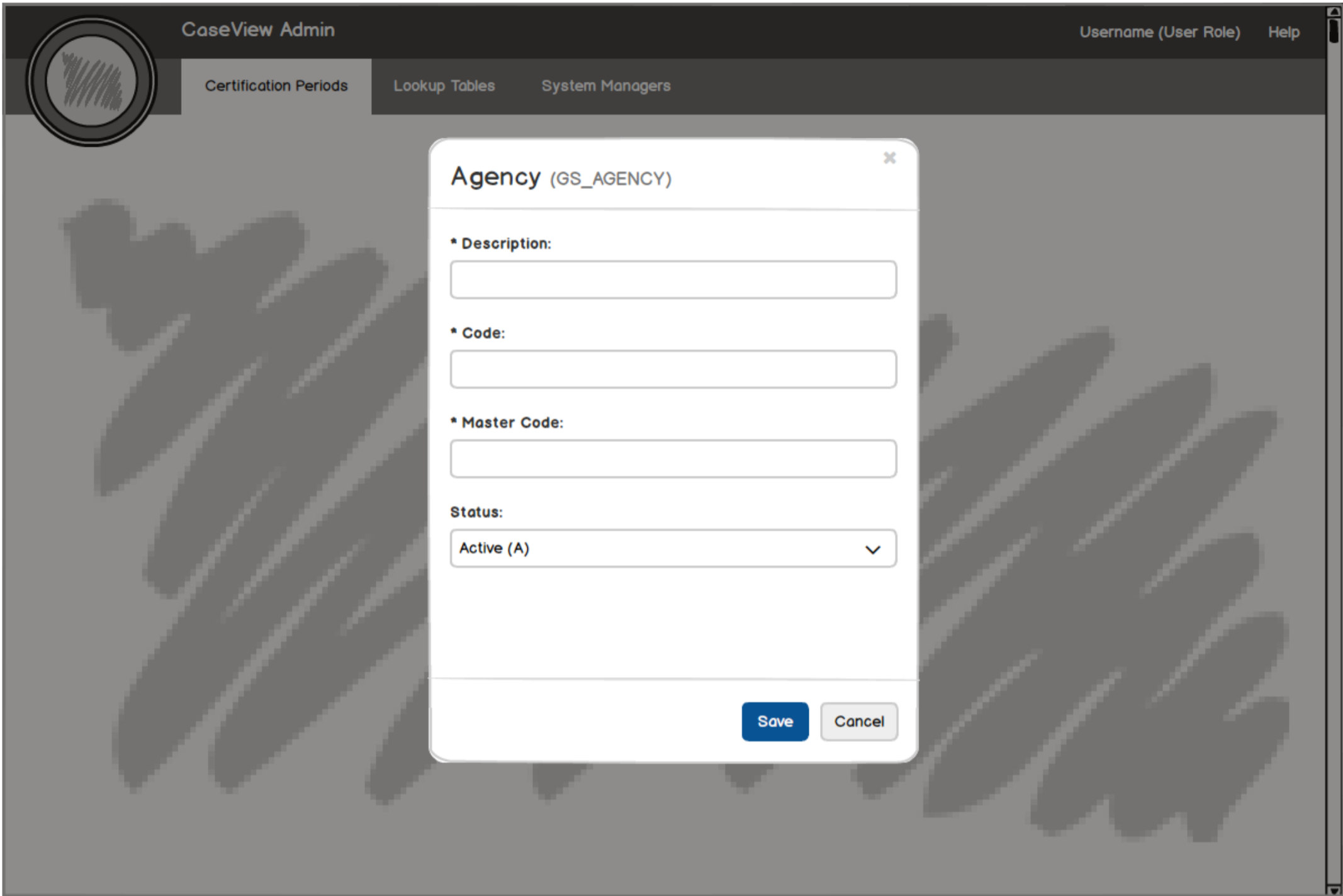
- U.S. Law Codes (**Charges**, and **Penalty Provision**) are most frequently recognized by the 'Code' (first column), and then the description (second column).
- **Criminal Rollup** is organized by 'Criminal Order' (first column)

Add New Table

Add to the list of lookup tables, "Indian Country Responsibility".

- List all districts.
- Only the 'Status' can be changed.

Description ^	Code	Status	Edit
Alabama Middle	ALM	Active	
Alabama Northern	ALN	Inactive	
Alabama Southern	ALS	Active	
Alaska	AK	Active	
Arizona	AZ	Active	



Field Order

The order of the fields in a form (top to bottom), will be the same as in the lookup table (left to right).

Tab-index Order

The tab-index starts with the 'Close' icon, and is top to bottom, and left to right.

Alerts

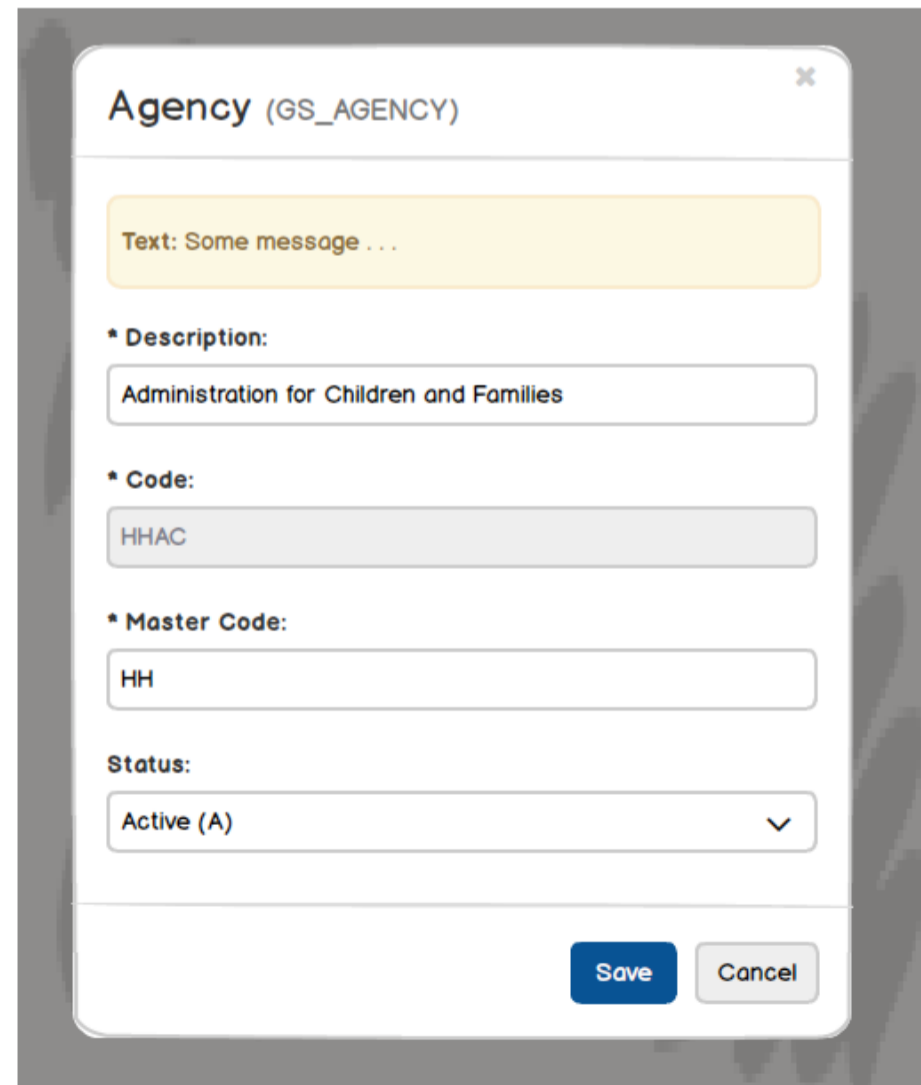
Alerts, when required, will be shown at the top of the form.

Same Form

The same form is used for adding and editing items in a lookup table. The title of the form will not change.

When an item is added, the fields will be empty or set to default.

When an item is modified, the fields will be populated with stored data. Fields that cannot be changed, such as the 'Code' field, will be disabled.



Bootstrap Typography

- Form Title = < h3 > Semi-bold 24px
- Form Sub-Title = < h3 small > 65%

Export

System Managers

District ▲	Name	Email	Phone
Alabama Middle (ALM)	Bailey, Michelle	MBailey@usa.doj.gov	208-235-5360
Alabama Northern (ALN)	Hampton, Andy	AHampton@usa.doj.gov	779-968-3228
Alabama Northern (ALN)	Hudson, Gene	GHudson@usa.doj.gov	779-968-3228
Alabama Southern (ALS)	Dawson, Janie	JDawson@usa.doj.gov	491-687-0786
Alaska (AK)	Baldwin, Dallas	DBaldwin@usa.doj.gov	102-296-6752
Arizona (AZ)	Mcgee, Samantha	SMcgee@usa.doj.gov	435-131-1083
Arkansas Eastern (ARE)	Ferguson, Madeline	MFerguson@usa.doj.gov	923-755-0911
Arkansas Western (ARW)	Howard, Erick	EHoward@usa.doj.gov	548-524-0867
California Central (CAC)	Williams, Abel	AWilliams@usa.doj.gov	607-104-3631
California Eastern (CAE)	Erickson, Terry	TErickson@usa.doj.gov	807-656-1250
California Northern (CAN)	Manning, Lawrence	LManning@usa.doj.gov	230-386-5678
California Southern (CAS)	Briggs, Krista	KBrigg@usa.doj.gov	839-276-4635
California Southern (CAS)	Miller, Rosa	RMiller@usa.doj.gov	839-276-4635
California Southern (CAS)	Nelson, Guillermo	GNelson@usa.doj.gov	839-276-4635
Colorado (CO)	Mann, Clara	CMann@usa.doj.gov	813-548-3570
Connecticut (CT)	Medina, Boyd	BMedina@usa.doj.gov	333-762-0199

View Only

Data will only be displayed on the 'System Managers' screen, data will not be added or edited.

Sort

- By default, sort on the 'District' column (A to Z).
- All columns can be sorted.

Description of List

The table will display users with the role of 'System Manager' that are 'Active' in the system.

Search

- Search will use a Bootstrap "button addon".
- The default will show all items.
- Based on matching text strings, search will reduce the number of items displayed in the table.
- Search can be cleared with one click. The table will return to the default, showing all items.